



Australasian Association of Philosophy

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ANNETTE BAIER PRIZE POLICY

Policy number	PRI 009	Version	003
Responsible person	Convenor, Status of Women Committee	Scheduled review date	April 2020

INTRODUCTION

Each year, the Australasian Association of Philosophy (AAP) offers a monetary prize for an outstanding philosophical paper published by an Australasian woman during the previous calendar year. (“Paper”, “published”, and “Australasian woman” are all further defined for the purposes of this prize below.)

PURPOSE

This document prescribes the procedures to be followed in notification, judging and awarding of the Prize.

ELIGIBILITY

Papers must be nominated to be considered for the Prize. Nominations may be made by the author or someone else. Entries must appear in print (or in final form if the publication is online only) in the year previous to the prize award. If the piece appears first online and then in hard copy in different years, it may be submitted in either of those years, but it may only be submitted once.

The Prize is open to published papers or book chapters (i.e. chapters in edited anthologies) in any area of philosophy. To ensure greater comparability between entries for judging purposes, monographs are not eligible, and entries must be single-authored. Each author may be considered for a maximum of two entries per year – if more than two entries from a given author are nominated, the author will be contacted and asked to choose their ‘top two’.

The Prize is open to female professional philosophers who are actively engaged in an Australasian (Australia, New Zealand and Singapore) higher education and/or research institution at the time of nomination. If the author's employers consist of some Australasian and some non-Australasian institutions, eligibility will be decided by the institutional affiliation under which the entry in question was published. If the entry has multiple affiliations, one Australian affiliation is sufficient to ensure eligibility. If the entry is published only under non-Australasian affiliation(s), the author must be solely employed by an Australasian institution at the time of nomination.

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APPLICATION MATERIALS

Entries are to be submitted electronically through the AAP website and include:

- A PDF copy of the nominated piece in its published form
- Personal details of the nominee, including name, email, institution and position.
- Full citation details
- Nominations may be made on behalf of others and should include the same material as per all entries. In addition, they should include the personal details (name, email address and position) of the person making the nomination.

CRITERIA OF EVALUATION

The sole criterion for the Prize is philosophical merit. The judging panel will consider and score the entries on:

- Overall impression of merit
- Originality
- Scholarship
- Clarity of expression



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ANNETTE BAIER PRIZE PROCEDURE

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RESPONSIBILITIES

The Convenor of the Committee for the Status of Women in the Philosophy Profession (henceforth: Committee Convenor) is responsible for determining the eligibility of entries, assembling and chairing the judging panel, and instructing the panel about reporting any conflicts of interest, as defined under Clause 8 of these Procedures. The CEO of the AAP will ensure that all documents concerning the Prize's award are classified as restricted circulation. The Committee Convenor is responsible for bringing this policy to the attention of incoming members of the Committee, and members of the judging panel. All members of AAP Committees are responsible for respecting this policy.

JUDGING PROCEDURES

1. The Prize will be decided by a judging panel chaired by the Committee Convenor (who will not vote unless a tie-breaker is needed: see 6. below), and comprising at least three academic members of the AAP, who will be selected from the Committee, or by invitation from the Convenor after consultation with the Committee.
2. Each member of the judging panel shall read all entries, score them out of 20, write a short paragraph on their merits/problems and compile a short list of the top 5 entries. After all members of the panel have completed this work, the panel should share all lists with one another.
3. The judging panel shall then compare the top 5 lists. If the lists concur, a shortlist is achieved. Otherwise, the judging panel shall read all reports, soliciting further reports from expert readers drawn from broader AAP membership as they see fit in cases of significant disagreement. They shall then decide on a final shortlist by consensus if possible, vote if necessary (see clause 6).
4. The shortlist will then be made public, allowing sufficient time for shortlisted entrants to arrange to attend the Prize award at that year's AAP conference, if they so choose.
5. The judges will then decide the winner, by consensus if possible, vote if necessary (see clause 6), again soliciting further reports from expert readers drawn from broader AAP membership as they see fit in cases of significant disagreement.

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The judging panel will then formulate a recommendation to the Executive on the award of the Prize, a brief report on how the panel reached its verdict, and a short citation (up to about 200 words) suitable for reading aloud at the award presentation.

6. If the judging panel cannot reach consensus on the winner, even with the assistance of external reports, they will take a vote. If necessary, the panel Chair will have a deciding vote.

7. Any person serving on the judging panel, as well as any AAP member reading entries to provide an external report, must be instructed that *all* panel business is strictly confidential. This confidentiality requirement is permanent, and not merely during judging of the Prize.

8. Conflicts of Interest: Any judging panel member who is aware of any conflict of interest arising, e.g. because of friendship or enmity with any of the applicants, must declare this to the rest of the panel, who will then decide whether the member should be asked to stand down from judging that entry. On grounds of practicality, past or present departmental co-membership on its own is not sufficient reason for exclusion, however where possible AAP members should not be asked to advise on entries from current departmental colleagues at the final stage. In general, it is the business of the panel itself to decide whether an association with one of the nominees constitutes a conflict of interest.

AWARD PROCEDURES

Calls for entries for the Annette Baier Prize are made in early October and reminders sent in mid-December and mid-January. The call for entries and reminders will be broadcast via an email to AAP members, the monthly AAP member newsletter, emails to Australasian philosophy mailing lists (e.g. aphil, NZAP and sydphil), through the official AAP social media channels, namely Facebook and Twitter and in the news section of the AAP website. The Administrative Officer is responsible for the call for entries as well as all reminders through all channels listed above.

Entries must be submitted through the online application form on the AAP website which will be open from the first announcement of the prize until 6:00pm AEDT on the last day in January. Entries must be submitted as a PDF for blind review with all names, contact details, publication name and other identifying features redacted.

Entries are checked for eligibility by the Administrative Officer and once complete, the Administrative Officer will email a link to the Convenor containing the eligible entries ready for the Convenor to circulate to the judging panel.

The shortlist is finalised by the end of April by the judging panel. The shortlist is publically announced and shortlisted applicants are invited to attend the July AAP conference. The panel members then deliberate to determine the winner – if possible by consensus, otherwise by vote, drawing on the assistance of other AAP members with relevant expertise as external readers as required.

The winning entry is decided by the end of May. The winner is announced at the annual July AAP conference during the Presidential Address, and the judges' citation is read out. Prior to that announcement, the identity of the winner must not be revealed to anyone outside the judging panel and AAP Executive, with the exception that the winner may be informed in advance (e.g. to urge attendance at the conference), on condition that she too is bound by confidentiality. Following the official announcement of the winner at the Presidential Address, an announcement of the winner will be circulated by the Administrative Officer to AAP members in the monthly AAP newsletter, through the official AAP social media channels of Facebook and twitter and in the news section of the AAP website.

The AAP reserves the right not to award the Prize in any given year if no entries of sufficient merit are received.

RELATED DOCUMENTS

Sensitive Information Policy; Privacy Policy; Deliberations Policy; Prizes and Sponsorship Policy; Media Relations Policy.

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DOCUMENT VERSION HISTORY

Policy Amendments

Version #	Date Approved	Approved by	Brief Description
003	7 th May 2018	Executive	Clarification of eligibility
002	23 rd December 2015	Executive	Revised to suit AAP restructure
001	9 th November 2015	Executive	New policy

Procedures Amendments

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003	7 th May 2018	Executive	Updated to reflect online submission process
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