**Judges Guide**

1. You will be placed in your assigned Zoom breakout room by the organisers. Facilitators will ensure that students have added their names and school to their Zoom profile so that you are able to readily identify students.
2. Your main role will be to score students in the three categories on the score sheets and then total up their individual scores. Due to the online format, you will also have co-host power, which will allow you to help regulate the session, if necessary. The most likely kind of intervention will be to mute a microphone from a non-speaker, or delete someone who Zoom bombs, so that the session can continue relatively smoothly. Facilitators will have the same superpower.
3. Introduce yourself to the students and add a few words of welcome to help to put them at ease, hopefully!
4. Judges do not participate in the discussion (save for 2 and 3 above); after introducing yourself, turn on your camera, but keep your microphone off.
5. Make sure you have your score sheet handy; it will be sent to you the day before the event, pre-filled with the students’ names.
6. You might find it easier to print out the scoresheet prior to the event so that you can jot down some notes as you go and then look to enter the results on the electronic version after the CoI.
7. Please enter scores from 0-10 for each of the three categories: critical thinking, creative thinking, collaborative thinking. Total these up for each student in the right-most column. Make sure the round, judge, and facilitator fields are completed at the top of the page.
8. Although your CoIs may have students from different years, please grade all students by the same criteria; prizes are awarded relative to year, so younger students will not be penalised by this practice.
9. Please give the full range of marks, especially at the upper end for exemplary thoughtful contributions; this helps when tallying across rounds. If you are confident that a student is working inappropriately, such as using notes, please factor that into your marks.
10. At the end of the CoI, send your scoresheet to the AAP Philosothon Office as soon as possible via email: [philosothon@aap.org](mailto:philosothon@aap.org)
11. The head judge will be moving between breakout rooms to check on how things are proceeding.
12. If you have any issues that arise during or at the end of your CoI, message the facilitator or Kaz Bland via zoom, email: [philosothon@aap.org](mailto:philosothon@aap.org), or by text or phone: +61 414 687 677